Travel & Expense Account Transmittal Sheet

After Approval, Mail Receipts To

DRE-Accounting Office 2201 Broadway Sacramento, CA 95818



Employee Name	Davi, Jeff	
Expense Dates	05/06/09-05/16/09	
Total Expense Amount	1011.07	
Amount Due Employee	1011.07	
Form ID	TEA000470727	

DIRECTIONS FOR SUBMISSION

1. Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.

	Date	Expense Item	Amount	If not submitted - Explain
1)	05/07	Taxi Fare	35.00	
2)	05/07	Lodging	136.72	
3)	05/12	Lodging	132.09	
4)	05/12	Parking, Auto	50.00	
5)	05/14	Lodging	148.42	
6)	05/15	Parking, Auto	30.00	
7)	05/15	Lodging	148.42	
8)	05/16	Parking, Auto	30.00	
9)	05/16	Lodging	148.42	

Trip Purpose: attend Foreclosure Rescue Slam Joint Enforcement mtg in LA; Industry Event; and Project Homeowner event on 5/16

2. Forward Transmittal Sheet and attached documentation through your approval process.

I have reviewed the following documents.

Approved

Barbara J Bigby



Jeffrey Davi 2201 Broadway Sacramento CA 95818 US

05-06-09 05-07-09 Departure Room No. 1923 Folio No. 216625 Cashier 21 1 of 1 Page No. Booking No. Custom Ref No. C20154SY040544 CRS No.

Date	Description			Debît	Credit
05-06-09	Room Revenue			190.00 11	9
05-06-09	Room Tax			26.60	26.72
05-06-09	CA Tourism Assessment			0.12	
05-07-09	American Express	XXXXXXXXXXXX2001	XX/XX		216:72
I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, association or credit card issuer fails to pay for any part or the full amount of these charges.		Balance		0.00	

PASSENGER'S RECEIPT, TAXI CAB FARE

Members of the Sacramento Independent Taxi Owner's Association apreciate your business. We wish to continue to serve you in a timely, professional manner. If you have any

suggestions, comments or complaints Please call: (916) 457-4862

Look for this symbol on the windshield as your Assurance of Quality Services.

Driver's Name. **AMIR** Taxi Name & No. LUXOR#6 Business Phone.

Date: Fare.

Other

Total.

(916) 416-8183 Thank You

UP TO FOUR PEOPLE CAN SHARE THE RIDE TO DOWNTOWN AREA.

FROM: SAC. AIRPORT



Davi, Mr. Jeff

600 F Street San Diego, CA 92101 Tel (619) 814-1000 Fax (619) 814-3636 www.ivyhotel.com

ROOM NO.:

V415

AGENT: J3

ARRIVE:

05/12/09

DEPART:

05/13/09

RATE/PACKAGE:

226.00

RATE/PACKAGE DESCRIPTION:

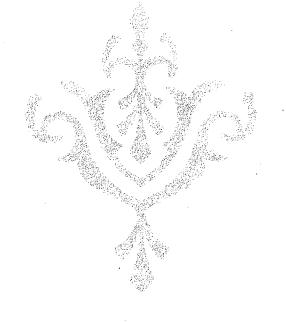
Web Only Promotion

NO. IN PARTY:

PARTY: 1

DEPOSIT REC'D:

DALE		DESC	RIPTION		CHARGES	
05/12/09	Room Charge				-176.004110	}
05/12/09	Valet Parking		•	OKa	50.00	
05/12/09	Room Tax				18.48	2 DG
	SD Tourism Mrktg	Assess			$\begin{array}{c c} & 18.48 \\ & 3.52 \\ & 0.09 \end{array}$	2,0 l
05/12/09	CA Tourism Tax				لر9.09	Sol
						$\mathbf{r} \cdot \mathbf{j}$.
	~			=====	=/========	
•			Subtotals	\$	248.99	0.00
1			BALANCE DUE	\$	248.09	======







INVOICE

Room N 701 Arrival 05-14-09 Departur 05-17-09 Page Nc 1 of 2 Cashler N 86

Date	Text	Charges Credits
05-14-09	Room Charge	-250.00- 110 .00
0 5- 1 4-09	City Occupancy Tax	3.00 38.42 tax
05-14-09	Transient Occ. Tax	35.42
05-15-09	Room Charge	250.00 NO.00
05-15-09	City Occupancy Tax	3.00 38.42 Lax
05-15-09	Transient Occ. Tax	35.42 38.72 40%
05-15-09	Parking	0/Cq - 30.00
05-16-09	Room Charge	~250.00 1[0.00
05-16-09	City Occupancy Tax	3.00 38.42 tax
05-16-09	Transient Occ. Tax	35.42
05-16-09	Parking	pkg 30.00
05-17-09	Room Charge	-150.00 110.00
	half day rate	
05-17-09	City Occupancy Tax	1.80 21.25 23,05 dax
05-17-09	Transient Occ. Tax	21.25
05-17-09	American Express	1,098.31

Travel & Expense Account Summary

Employee Name

Jeff Davi

Expense Dates

05/06/09-05/16/09

Report Name

May 2009

Request Total \$

1011.07

Direct Charge Total -

0.00

Travel Advances -

Net Due Employee =

0.00 1011.07

Trip Totals							
Trip/Expense Category	Trip Name	Total Amount					
Regular Travel	5-14-09	573.26					
Regular Travel	5-12-09	232.09					
Regular Travel	May 7, 2009	205.72					

NOTE: (d)=Direct Charge

DATE	Wed May 6	Thu May 7				TOTAL
Dinner	18.00					18.00
Breakfast		6.00				6.00
Lunch		10.00				10.00
Taxi Fare		35.00				35.00
Lodging		136.72				136.72
TOTALS \$	18.00	187.72			-	205.72

DATE	Tue May 12	Wed May 13				TOTAL
Breakfast	6.00	6.00				12.00
Lunch	10.00	10.00				20.00
Dinner	18.00					18.00
Lodging	132.09					132.09
Parking, Auto	50.00					50.00
TOTALS \$	216.09	16.00				232.09

Travel & Expense Account Summary

DATE	Thu May 14	Fri May 15	Sat May 16				TOTAL
Dinner	18.00	18.00					36.00
Lodging	148.42	148.42	148.42				445.26
Parking, Auto		30.00	30.00				60.00
Breakfast		6.00	6.00				12.00
Lunch		10.00	10.00			·	20.00
TOTALS \$	166.42	212.42	194.42				573.26

Travel & Expense Account Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	May 7, 2009	05/06/09	Dinner	18.00	Cash
Regular Travel	May 7, 2009	05/07/09	Breakfast	6.00	Cash
Regular Travel	May 7, 2009	05/07/09	Lunch	10.00	Cash
Regular Travel	May 7, 2009	05/07/09	Taxi Fare	35.00	Cash
Regular Travel	May 7, 2009	05/07/09	Lodging	136.72	Cash
Regular Travel	5-12-09	05/12/09	Breakfast	6.00	Cash
Regular Travel	5-12-09	05/12/09	Lunch	10.00	Cash
Regular Travel	5-12-09	05/12/09	Dinner	18.00	Cash
Regular Travel	5-12-09	05/12/09	Lodging	132.09	Cash
Regular Travel	5-12-09	05/12/09	Parking, Auto	50.00	Cash
Regular Travel	5-12-09	05/13/09	Breakfast	6.00	Cash
Regular Travel	5-12-09	05/13/09	Lunch	10.00	Cash
Regular Travel	5-14-09	05/14/09	Dinner	18.00	Cash
Regular Travel	5-14-09	05/14/09	Lodging	148.42	Cash
Regular Travel	5-14-09	05/15/09	Parking, Auto	30.00	Cash
Regular Travel	5-14-09	05/15/09	Lodging	148.42	Cash
Regular Travel	5-14-09	05/15/09	Dinner	18.00	Cash
Regular Travel	5-14-09	05/15/09	Breakfast	6.00	Cash
Regular Travel	5-14-09	05/15/09	Lunch	10.00	Cash
Regular Travel	5-14-09	05/16/09	Parking, Auto	30.00	Cash
Regular Travel	5-14-09	05/16/09	Lodging	148.42	Cash
Regular Travel	5-14-09	05/16/09	Breakfast	6.00	Cash
Regular Travel	5-14-09	05/16/09	Lunch	10.00	Cash